### Sports Development Coach

Job Title: Sports Development Coach

Location: Across the Trust

Grade: 1FTE UNQ1-£19,340.00- UNQ6-£30,172.00 per year

(0.6FTE is £11604 to £18103 depending on experience)

Hours: 20 hours per week (0.6)

Reports to: Arena Schools Partnership Lead & SLE

**Job Purpose**

The management and effective delivery of primary school sports coaching, sports events and the development of the sugar smart programme by effectively maintaining the following key relationships:

* Primary School Headteachers and teachers
* Callington Community College, staff and governors, parents community groups and voluntary sector agencies.
* Arena Sports Partnership
* National Governing Body (eg RFU) Development Officer
* Members of the public.

**Duties and Responsibilities**

* To administer high quality coaching for 4 - 11 year olds across the Arena Partnership enabling individuals to develop according to their abilities and encouraging them to sustain activity levels.
* To deliver primary sports events working both in and outside core curriculum time across the Arena Partnership, retaining young people in sport by working closely with schools and community club staff and other sports providers.
* To support in the development and delivery of the sugar smart programme
* To mentor new coaches and Sports apprentices.

These will be achieved by:

* Managing delivery of curriculum and extra curriculum activity working across the Arena Partnership
* Organising events and providing coaching opportunities.
* Liaising with Arena staff and school partnership staff and the relevant NGB Development Officer(s) for successful implementation/delivery.
* Identifying the needs of individual groups.
* Working closely with the SGO to coordinate competition and festival opportunities.
* Working closely with the SGO to support in the collection and inputting of competition data
* Providing practical assistance to young leaders, other coaches and volunteers in a mentor role.
* Working with priority groups to ensure equitable access of delivery.
* Working with other partners to help monitor the impact of delivery and healthy lifestyles.
* To support in the recruitment, mentoring and training of coaches for the partnership
* To support in the development and delivery of the Sugar Smart Programme
* Work with the Director of Arena to promote and publicise all Arena programmes and grow and develop the coaching programme.
* To support the SGO in the development and management of the Arena Website.

**Trust Responsibilities**

* Preparing and contributing to Trust wide development by sharing best practice and professional feedback.
* To assist with the production and analysis of regular reports on activity for use at management meetings and feedback, as appropriate for the role.
* To maintain designated databases / files in accordance with Trust policies for data governance, as appropriate for the role.
* To comply with and promote all Trust policies, including Safeguarding, Health and Safety, and Equality & Diversity.

**PERSON SPECIFICATION**

| **Criteria** | **Essential** | **Desirable** |
| --- | --- | --- |
| Experience | Organising/leading programmes of activity.Delivery on school and community sites.Development experience.Sports specific coaching, teaching or both. | Awareness of community and curricula needs. |
| Special knowledge | Good understanding of sports equity issues.An understanding of the education sector. | An understanding of primary school PE and sport.An understanding of school/club links.An understanding of the role of the SGO |
| Qualifications | NGB Level 2 coaching qualification. | Plus other NGB awards. |
| Training | Good practices and child protection training.Equity training. | First aid qualification. |
| Personal circumstances | Clean driving licence.Ability to work unsociable hours. | Car owner/driver. |
| Disposition/Attitude | Confident outgoing, good communicator.Ability to communicate well.Good interpersonal skills demonstrating the ability to form good working relationships.Ability to motivate others. | Confident in working with young childrenAble to organise time.Confident in addressing large groups.Willingness to work with different partners. |
| Practical and intellectual skills | Excellent verbal, written and presentation skills.Able to deliver in a variety and range of environments.Able to deliver across ability ranges from foundation to excellence. | Computer awareness. |
| Physical/sensory | Good general fitness. |  |